

# Event Details

## State of Indiana Request for Quotation

Event ID	Format	Type	Page
00100-0000084817	Buy	RFx	1
Event Round	Version		
1	1		
Event Name			
Pipette Calibrations			
Start Time	Finish Time		
07/25/2025 15:17:38 EDT	08/29/2025 15:00:00 EDT		

**Event Currency:** US Dollar  
**Bids allowed in other currency:** No

**Bidder:** INTERNAL EVENT DETAILS

**Submit To:** State Police  
Indiana State Police  
Purchasing Section  
100 N SENATE AVENUE  
IGCN N340  
INDIANAPOLIS IN 46204  
United States

**Contact:** Christian Fiems - 00100  
**Phone:**  
**Email:** CFiems@isp.IN.gov

## Event Description

ISP is seeking calibration, servicing, and repair of approximately 424 single-channel analytical pipettes and 18 eight-channel pipettes located around the State of Indiana. Two semi-annual calibrations: September 2025 and February 2026.

Responses can be submitted electronically through the bidder portal or emailed in.

## General Comments

- Prior to award of this solicitation, your business needs to be registered as a Bidder with the State; see the information posted at <https://www.in.gov/idoa/procurement/supplier-resource-center/requirements-to-do-business-with-the-state/bidder-profile-registration/>. Click Create a Bidder Profile. You may also see the Buy Indiana page at <https://www.in.gov/idoa/procurement/supplier-resource-center/programs-and-preferences/buy-indiana/> for certification information. It is preferred that businesses register immediately, so that a delay of the solicitation award will not occur. You must keep your registration updated and your information current at all times.
- The supplier assures that if they are receiving this award based on the Indiana Small Business Preference, that they will be performing a minimum of 80% of the work involved with their own forces. This contract is not assignable either in whole or in part, nor shall it be subcontracted after award without the State's prior written consent. By signing the certification page of the solicitation package, you are certifying adherence to all bid requirements as well as the above notice.
- As required by IC 4-13-2-14.8:  
Notwithstanding any other law, rule, or custom, a person or company who has a contract with the State or submits invoices to the State for payment shall authorize in writing the direct deposit by electronic funds transfer of all payments by the State to the person or company. The written authorization must designate a financial institution and an account number to which all payments are to be credited. For forms and additional information see the State Comptroller's website at <https://www.in.gov/comptroller/forms/>
- Supplier must include shipping and/or any other additional costs in bid response. Shipping and/or additional costs will not be paid if added to invoice.
- Calibrations and testing that must be performed on ISP laboratory equipment in order to maintain accreditation.

# Event Details (cont.)

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00100-0000084817	Buy	RFx	2
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Start Time	Finish Time		
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Event Currency: US Dollar  
Bids allowed in other currency: No

Bidder: INTERNAL EVENT DETAILS  
Submit To: State Police  
Indiana State Police  
Purchasing Section  
100 N SENATE AVENUE  
IGCN N340  
INDIANAPOLIS IN 46204  
United States  
Contact: Christian Fiems - 00100  
Phone:  
Email: CFiems@isp.IN.gov

### Line Details

No Bid: ☐

Line: 1 Item ID: Line Qty: 1 UOM: Service Weighting: 50% Bid Qty: 1  
Required: No Reserve Price: No

Description: September 2025 Calibrations (See Specs)

Question	UOM	Best	Worst	Weighting	Response
What is your quote/bid price?				100%	
Required: Yes Mandatory Response: No					

Response Comments

No Bid: ☐

Line: 2 Item ID: Line Qty: 1 UOM: Service Weighting: 50% Bid Qty: 1  
Required: No Reserve Price: No

Description: February 2026 Calibrations (See Specs)

Question	UOM	Best	Worst	Weighting	Response
What is your quote/bid price?				100%	
Required: Yes Mandatory Response: No					

Response Comments

# Event Details (cont.)

## State of Indiana Request for Quotation

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United States  
Contact: Christian Fiems - 00100  
Phone:  
Email: CFiems@isp.IN.gov

## Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		